

**SHEFFIELD VILLAGE HOME OWNERS' ASSOCIATION  
FOUNDED JANUARY 1939**

**Minutes of Regular Board of Directors Meeting  
Wednesday, December 6, 2017**

Call to order: 7:05 PM

Attending: President Novak Secretary-Treasurer Murphey Parks Chair McManus  
Bookkeeper Murphy

Move to approve amended agenda: Motion McManus 2<sup>nd</sup> Murphey All in favor

October Meeting Minutes Approval: Motion McManus 2<sup>nd</sup> Novak All in favor

City of Oakland: No report.

Parks Committee: No report.

Plans Committee: No report.

Action Items:

**Financial Report** – Bookkeeper Murphy presented the November Financial Report and mentioned that Hansen's will have additional green debris removal costs of \$345 and Parks Chair McManus needs to purchase dog bags.

Move to approve the October Financial Report Motion Murphey 2<sup>nd</sup> Novak  
All in favor

Move to approve invoice from Hansen's for additional green debris removal costs  
Motion Murphey 2<sup>nd</sup> McManus All in favor

Move to approve purchase of \$58 for dog bags. Motion Murphey 2<sup>nd</sup> McManus  
All in favor

**Crier, Website, etc.** – The bookkeeper has the authority to determine the work is done before paying the invoice.

**Parks** – Signs – Park signs will be installed by Tom Rute. Backflow – Bookkeeper Murphy asked for approval for the expenditure to Barber Backflow \$80 in February for required testing. Triangle – Parks Chair McManus will do a notification on social media of a Triangle clean-up every six months – end of December and end of June. Murphy suggested the Board formalize it and say the Parks Committee is responsible for the Triangle and to contact them. Trees – A villager wants us to remove a tree near her yard. We will not remove the tree but, if we trim that tree, we will make sure to trim her side, too. There was a

misunderstanding between Arborwell, Hansen's and Bookkeeper Murphy and there was no stump grinding in Onset Park. Contract needs renegotiating.

Move to approve expenditure to Barber Backflow for \$80 to happen in February.  
Motion Murphey 2<sup>nd</sup> McManus All in favor

Move to authorize up to \$250 to authorize Arborwell to come out and remove the stumps for the acacias in Onset Park Motion Novak 2<sup>nd</sup> McManus All in favor

**Plans** – No action

**Safety** – Clubhouse events - no meeting with City yet. Speeding – OFD Battalion Chief McWhorter showed representatives of SVORD what speed bumps would be acceptable to him. SVORD will work on a petition. The HOA doesn't need to rule on this, but SVORD will keep the Board informed. Homeless camp – there is a concern about fires and contamination. President Novak has tried to get the business owners nearby involved but they aren't willing to do much.

**Additional Maintenance Needs** – None

Motion to adjourn: Motion Murphey 2<sup>nd</sup> McManus All in favor

Adjournment: 8:07 PM



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Virginia Murphey, Secretary Treasurer