

**Sheffield Village Homeowners Association  
3032 Roxbury Ave., Oakland, CA 94605  
Board Meeting**

October 28, 2015

Started: 7:08 p.m.

Adjourned 8:05 p.m.

Attending: Vice President/Dara Green  
Secretary/Treasurer Joe Barrett  
Parks Chair Kurt Wurnitsch

Absent: President/Don Danner  
Plans Chair Kevin McPherson

-3 people attended.

-General Announcements by Vice President, Dara Green.

- None

-Open Comments

-Resident asked about status of parking signs for cul de sac. Advised she was angrily confronted by someone parked there while she was taking a picture of an un-emptied trash bin on the cul de sac. Resident was given contact info for Kevin McPherson. HOA agreed to request current status of signs from Kevin McPherson.

-Resident also reported speeding on Revere and asked for contact information for new problem solving officer.

-Approval of Minutes and Agenda

-Motion to approve 10/28/15 Agenda by Dara. Seconded to Kurt. Approved.

-Motion to approve 9/23/15 Minutes by Kurt. Seconded by Joe. Approved.

-President's report

-None.

-Vice President's report

-None.

-Financial report by Steve Murphy

-All HOA dues have been paid.

- \$31,000 in the SVHOA bank account.

- Steve proposed separating the payment to Fabmation into two categories, one for the printing and one for the web page. This is to be retroactive to January 1, 2015. Motion to do this made by Dara, seconded by Joe.

Approved.

-Financial report by Joe Barrett

-Checks issues over the month including \$240 to Fabmation for website and Crier printing, \$445 to Hansen Landscape, \$60 to Janice Jorgensen, \$140 to Yuen for Crier, \$300 to Steve Murphy bookkeeper. Refund of \$80 for 2016 dues to resident who paid in advance and then moved.

-Planning committee report

Two fences were erected at 215 Marlow and 3062 Roxbury. No plans submitted to HOA in advance. Both fences appear not to comply with the CC&Rs. Options discussed. Decision made to write both homeowners advising of their noncompliance, to notify residents through the Crier and Yahoo Group that the

fences would be discussed at the next meeting, and to consider hiring an attorney. Motion to proceed made by Dara, seconded by Kurt. Approved.

-Security/Safety report

- None.

-Parks report by Kurt Wurnitsch

-Quarterly meeting of Parks Committee took place. Decided to choose one large project for next year, possibly the tennis court driveway from Roxbury or pathways into Onset Park. Estimates being obtained.

. Of the \$9,000 that the Board had previously approved for the parks, \$2,266.52 had been spent by the end of Sept. 2015. Several of the improvements came in under budget, and several others have been postponed indefinitely. The total should come in significantly under the \$9,000.

-Arborwell in October serviced two more trees with estimated invoice of \$1,100.

-Plumber installed the pressure reducing valve. Invoice coming.

-Kurt is obtaining quotes to saw cut some of the park sidewalk joints that are uneven. Old quote was \$920 but updated quote needed. Requested \$1,100 budget to complete this work. Motioned by Dara, seconded by Joe. Approved.

-New Business

-Raising HOA dues to \$93 was discussed. No vote of the residents needed.

One resident felt it would be helpful to have a short - Crier article outlining the need for the dues increase. Steve and Kurt agreed to meet and prepare letter. Vote on dues increase to take place at next HOA Meeting on 11/17/15.

-Annual meeting scheduled for Saturday 1/9/16.