

**SHEFFIELD VILLAGE HOME OWNERS' ASSOCIATION**  
**FOUNDED JANUARY 1939**  
**Minutes of Regular Board of Directors Meeting**  
**Wednesday, June 28, 2017**

Call to order: 7:04 PM

Attending: Vice-President Granger    Secretary-Treasurer Murphey    Plans Chair Nelson  
                 Parks Chair McManus        Bookkeeper Murphy

Move to approve agenda as amended: Motion McManus    2<sup>nd</sup> Nelson    All in favor

May Meeting Minutes Approval: Motion Nelson    2<sup>nd</sup> McManus    All in Favor

City of Oakland: No report.

Parks Committee: Concrete path is done.

Plans Committee: Plans Committee met on June 22 and reviewed the proposal for 209 Marlow fence reconstruction and have a recommendation: "With the consideration that this is a back yard fence and the dimensions and locations of the new fence will remain the same, we recommend to approve the design, with the condition that the owner apply a tinted stain or protective coating to darken the new wood. We also suggest that the owner contact the surrounding HOA neighbors, especially those on Revere facing the fence with the proposed design."

Also, 122 Marlow is adding a second story. The City has approved it, but the HOA has not. The public comment period is over. Plans Chair Nelson will write them a letter.

Action Items:

**Financial Report** – Bookkeeper Murphy presented the May Financial Report. 1 homeowner hasn't paid the dues and he has written to them. Crier Editor needs stamps. Bookkeeper Murphy mentioned that the insurance bill of \$5,775 has arrived.

Move to approve the May Financial Report    Motion Murphey 2<sup>nd</sup> McManus  
All in favor

Move to approve up to \$98 for stamps for Crier Editor    Motion Murphey  
2<sup>nd</sup> Nelson    All in favor

Move to approve \$5,775 for HOA insurance    Motion Granger 2<sup>nd</sup> Nelson  
All in favor

**Crier, Website, etc.** – No action.

**Parks** – Parks Chair McManus presented two estimates from arborists for tree trimming, Ponderosa and Specialized Arbor. She recommends Ponderosa;

estimate came in at \$3,025 for 11 trees in Onset Park and one in Milford Park.

Move to hire Ponderosa to do tree trimming. Motion Granger 2<sup>nd</sup> Nelson  
All in favor

Secretary-Treasurer mentioned that some Villagers had cleaned up the Triangle and then asked her if the HOA can maintain the Triangle. Parks Chair McManus will check with the to see how much it would cost to add Triangle maintenance to the maintenance contract.

Parks Chair McManus presented various designs for signs for Onset and Milford Parks. There will be three for Onset and two for Milford.

Move to approve up to \$175 for the purchase of park signage. Motion Granger  
2<sup>nd</sup> Nelson All in favor

**Plans** – See previous discussion about fence at 209 Marlow.

Move to approve the submitted plans for the fence at 209 Marlow with the recommendation that the homeowner consider applying a tinted stain or protective coating. Motion Granger 2<sup>nd</sup> McManus All in favor

**Safety** – Secretary-Treasurer Murphey volunteers to let Villagers know when street sweeping day is coming.

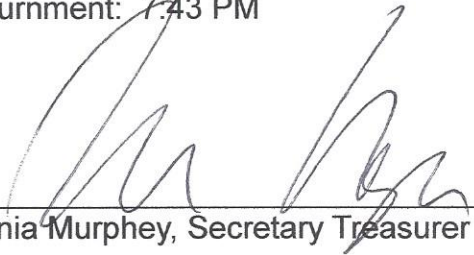
**Picnic** – No discussion.

**Additional Maintenance Needs** – None

Next meeting scheduled for August 2, 2017 at 7:00 PM.

Motion to adjourn: Motion Granger 2<sup>nd</sup> Murphey All in favor

Adjournment: 7:43 PM

  
Virginia Murphey, Secretary Treasurer